



**NOTICE TO PROCEED**

09 December 2022

Date

**DIAMOND-EMPIRE MARKETING**

Anonas Street, NDC Compound, Sta. Mesa,  
Sampaloc, 063, Barangay 628,  
Manila

Dear Sir/Madam:


We wish to inform you that your contract for the **Supply and Delivery of Various Rubber Tires** for the **Pasig City Social Service and Welfare Department** under **Purchase Request No. 100-22-08-1136**, covered by **Purchase Order No. 22-11-2080** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO** *RLB*  
City Administrator

Conforme: MICO IVAN L. LAO *Regine Reginal*  
**Authorized Representative**  
**DIAMOND-EMPIRE MARKETING**

Date: 12-9-22